# ST TERESA'S EFFINGHAM

DAY & BOARDING SCHOOL FOR GIRLS

# ST TERESA'S PREP STAFF LIST 2024/25

Executive Director- Mr M Farmer, BA (Hons), PGCE Prep Headteacher - Mrs S Conrad, BA (Hons) Dunelm, PGCE, NPQH Prep Deputy Head- Mr G Tindall BEd (Hons) Director of Pastoral - Mr G Tindall BEd (Hons)

# **Academic Staff**

Mrs C Armiger, Level 3 Dip in Supporting Teaching – Part-Time Teaching Assistant Mrs D Bishop, Level 3 Cert in Support Teaching – Teaching Assistant and After School Care Manager Miss B Branfoot, BA (Hons) – Year 4 Class Teacher Mrs C Branfoot, BA (Hons) Cantab, PGCE, Dip. in Learning Support – Learning Support Miss E Buckett, BSc (Hons) - PE Teacher Mrs H Canning, BA (Hons) – Year 5 Class Teacher Mrs L Chapman, BA (Hons) – Head of Prep School Languages Deacon Simon Conrad, BA (Hons) Dunelm, PGCE, NPQH, CCRS - Head of Religious Education and Chaplain Mrs A Cook, Level 3 Dip in Supporting Teaching – Part-Time Teaching Assistant Mrs K Cooper, BA (Hons) – Year 3 Class Teacher Mrs L Curling, NVQ Level 2 Early Years - Part-Time Teaching Assistant Mrs | Gibson, BA (Hons) - Year 6 Class Teacher, Head of Drama Mrs M Halliwell, BA (Hons) – Year 3 Class Teacher and Part-Time Art Teacher Mrs C Harris, BA (Hons) - Director of Music Mrs K Hilder, BA (Hons) - Year 5 Class Teacher Mrs A Hitchman, BA (Hons) - PE Teacher Mrs M Kearley, BA Ed (Hons) – Year 5 Class Teacher Mrs V McGuigan, NNEB, NVQ Level 3 –Part-Time Teaching Assistant Mr D Palmer BA(Hons), PGCE, LRSL, CCRS - Head of Science and Computing Mrs E Pope, BA (Hons) – Teaching Assistant and After School Care Assistant Mrs C Ridulfa, BSc (Hons), PGCE – Year 4 Class Teacher, Head of Maths Miss S Rippington, BA (Hons) – Director of Sport Mrs M Rowcliffe, BSc (Hons), PGCE - Part-Time PE Teacher Miss L Smith - Sports Graduate Mr G Tindall BEd (Hons) - Year 6 Class Teacher, Enrichment & Assessment Lead Miss H White - Sports Assistant

# Administration

Mrs J Johnson – PA to the Headteacher Mrs S Studholme – After School Care Assistant

# **Admissions and Marketing**

Mrs A Charles – Director of Admissions Mrs N Menzies – Director of Marketing & Communications/ PA to the Executive Director Mrs R Cope BSc, MSc – Admissions Officer Mrs G Snowden – Admissions Assistant Miss K Gresham – Marketing Apprentice Mr M Bradford - Videographer

# **School Nurses**

Ms S Papageorgiou RGN, BSc (Hons) – Lead Nurse Mrs J Curtis RN Dip BSc (Hons) Mrs K Dring BSc (Hons), MSci Mrs K Norris BSc (Hons)

# **School Doctor**

Horsley Medical Centre, East Horsley

# **School Counsellor**

Mrs E Moore MBACP Mrs G Murphy CPCAB

#### Human Resources

Mrs J Tyerman BSc (Hons) MCIPD – Head of HR Mrs K Babler – Recruitment Manager and HR Advisor

#### **Operations**

Mrs L Harber – Operations Assistant Mrs G Gray – Office Assistant

#### Finance

Mrs C Minikin BA, ACA – Director of Finance Mrs D Hayward BA – Accountant Mrs C Norris AAT, ACCA – Fees Ledger Controller Mrs P Szymanski BSc, CIMA Cert BA – Management Accountant Mrs S Kimble – Senior Finance Assistant Mrs L Spence – Finance Assistant (Fees) Mrs J de Voil NVQ Level 2, Laser Learning Award (Spld) Level 3 – Finance Assistant Mrs B Krige BSc, PGCE, Bookkeeping Certification – Finance Assistant Mrs Sheelagh Morrison – Finance Assistant

# Maintenance

Mr R Monks (Facilities and Estates Manager), Mr D Gale (Deputy Facilities & Estates Manager), Mr I De Agrela, Mr C Giberson, Mr A Lopes, Mr J Pearson, Mr A Cook (Groundsman), Mr K Dobson (Caretaker)

# Cleaning

Mr S Lewis (Ecogenie Cleaning Ltd), Mrs A Dloniak-Markowska (Cleaning Supervisor), Mrs M Biszczanik (Laundry Assistant)

# Transport

Ms C Barr – Transport Manager Mrs V Upton – Admin Assistant Mr G Affleck, Ms L Barr, Mr M Blunt, Mr M Bowerman, Mr S Braham, Mr M Colston, Mrs B Giberson, Mr D Harding, Mr D Hart, Mr P Hollis, Mr P Holmes, Mr P Miller, Mr M Neale, Mr C Pidgeon, Mrs K Pidgeon, Mr A Stewart – Drivers

# Catering

Mr G Harvey (Catering Manager, Harrison's), Mr J Henson (Area Manager, Harrison's)

**IT Support** Mr B Barna, Mr G Allen

# Equestrian

Ms A Craig BCom CA CMC FIC BHSI – Equestrian Director Mrs T Wise BHSAI – Centre Manager Miss G Wood – BHSAI – Chief Instructor & Centre Manager Miss K Sayer FdSc – Administrator Ms J Lord BHSAI, Mrs E Pollard, Mrs K Spence BHSAI, Mr E Forbes BHSII – Freelance Instructors Miss C Paice, Miss L.Phipps, Miss L – Freelance Grooms

# **Peripatetic Music Staff**

Mrs S Barnes, BMus (Hons) PGCE – Cello Mr R Bloice-Sanders BMus (Hons) - Singing Mr T Caister GRSM (Hons), ARCM, PGCE Mrs N Davies BMus (Hons) First Class – Clarinet Mr S Every BMus (Hons) - Drums Mrs C Gaston BA (Hons) First Class, Mperf - Singing Miss L Geldard, ARCM, RCM Dip.Perf. - Flute Mrs N Haysted BA(Hons) - Clarinet and Saxophone Miss B Hull, BMus (Hons) - Violin Mrs D Morley BMus - Singing Mr A Nash, GLCM (Hons) – Brass Mrs L Parr RCM Dip (Teacher's) - Piano Mr D Smith, AGSM - Guitar Mrs H Taylor, BA (Hons), ALCM, LGSM – Piano Mr C Thompson BA (Hons), MTC, FISM - Singing Mr S Walker BA (Hons) – Jass Piano & Saxophone Mrs H Wharmby, BMus, LRSM, ISM - Piano